

LICENSING BOARD

Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH

Date: Wednesday, 12 October
2011

Time: 9.30 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of the Board held on 14th September, 2011 (herewith) (Pages 1 - 2)
4. Determination of Licensing Issues - House to House Collections (report herewith) (Pages 3 - 30)
5. Proprietors Request for Individual Exemption to Licensed Vehicle Conditions - Advertisements (report herewith) (Pages 31 - 37)
6. Exclusion of the Press and Public.
The following item is likely to be considered in the absence of the Press and Public as being exempt under the Police Act 1997 and Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime)
7. Applications for the Grant/Renewal/Review of Hackney Carriage/Private Hire Drivers' Licences (reports herewith) (Pages 38 - 51)

LICENSING BOARD
Wednesday, 14th September, 2011

Present:- Councillor Wootton (in the Chair); Councillors Barron, Beck, Buckley, Dodson, Donaldson, Falvey, Foden, Goulty, J. Hamilton, N. Hamilton, Jack, Nightingale, P. A. Russell and Swift.

Apologies for absence were received from Councillors Andrews, Havenhand, McNeely and Sangster.

Q15. MINUTES OF THE BOARD HELD ON 17TH AUGUST, 2011

Resolved:- That the minutes of the meeting of the Licensing Board held on 17th August, 2011, be approved as a correct record for signature by the Chairman.

Q16. DETERMINATION OF LICENSING ISSUES - HOUSE TO HOUSE COLLECTIONS

The Senior Licensing Officer submitted a report concerning the following application for the grant of a licence to carry out a house to house collection:-

ORGANISATION	AREA	DATE
Rainbow Trust Children's Charity	Whole of Rotherham Borough	21 st November, 2011 to 20 th November, 2012

Resolved:- That the application be approved.

Q17. PROPRIETOR'S REQUEST FOR INDIVIDUAL EXEMPTION TO LICENSED VEHICLE CONDITIONS - ADVERTISEMENTS

The Board considered the submitted report indicating a request from a licensed driver/proprietor/operator for an exemption to Condition 6 of the private hire vehicle conditions of licence to facilitate the advertisement of his company name and phone number on the rear window of his white VW transporter private hire vehicle.

A copy of the proposed advert and a sample of the material that would be affixed to the rear window were submitted.

Resolved:- That, subject to:-

(1) it being clear that the vehicle was a private hire vehicle

(2) compliance with MOT requirements with regard to transparency of the sign;

the request to be exempted from Condition 6 of the licensing conditions to facilitate a rear window advertisement be approved.

Q18. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972,

the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

Q19. HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Board considered reports by the Director of Housing and Neighbourhood Services relating to applications for the review of hackney carriage/private hire drivers' licences from Messrs. Z.H., V.A., A.H. and S.K..

Messrs. Z.H. and A.H. attended the meeting and were interviewed by the Board.

Resolved:- (1) That the applications from Mr. S.K. be deferred for further investigation.

(2) That the licence held by Mr. Z.H. be suspended pending the outcome of Court proceedings then further consideration by the Board.

(3) That the licence held by Mr. V.A.'s be revoked.

(4) That the licence held by Mr. A.H. be suspended for one month and he be issued with a warning as to his future conduct.

Q20. HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES - APPLICATIONS

The Board considered reports by the Director of Housing and Neighbourhood Services relating to applications for the grant of hackney carriage/private hire drives' licences from Messrs. M.H. and B.A.H.

Mr. M.H. attended the meeting and was interviewed by the Board.

Resolved:- (1) That the licence held by Mr. M.H. be suspended for three months and he be issued with a warning as to his future conduct.

(2) That consideration of the application by Mr. B.A.H. be deferred for further investigation.

1. Meeting:	Licensing Board
2. Date:	12 October 2011
3. Title:	Determination of Licensing Issues - House to House Collections
4. Programme Area:	Neighbourhoods and Adult Services

5. Summary

This report concerns applications made for proposed House to House collection Promoters permits in or about the Borough of Rotherham.

Where a person who is promoting, or proposes to promote, a collection in any locality for a charitable purpose makes an application to the authority for the area in the prescribed manner specifying the purpose of the collection and the locality within which the collection is to be made, and furnishes them with the prescribed information, the authority shall, subject to the provisions of the act, grant to them a licence authorising them to “promote” a collection within that locality for that purpose.

“Promoter” means, in relation to a collection, a person who causes others to act as collectors for the purposes of the collection.

6. Recommendations

That members inform the Licensing Manager of their decision on each case.

7. Proposals and Details

The following application for a promoters permit has been received by the Licensing Office for consideration of a House to House collection:-

1. Charity/Charitable Purpose: **Woodlands Cancer Care – Charity Reg. 1089928**
Permit Applicant J Wilson – (Trustee for Woodlands Cancer Care)
Collection Company Audosta Limited, Trade Street, Cardiff
Permit Collection Area Whole Borough Area
Collection Dates/times 01/10/2011 to 30/09/2012

Further details and the application for this permit, are attached at “Appendix A” of this report.

2. Charity/Charitable Purpose: **Eco Saviour – Charity Reg. 1138318**
Permit Applicant L Jurkonis – (Director for Limitless FS Limited)
Collection Company Limitless FS Limited
Permit Collection Area Whole Borough Area
Collection Dates/times 01/11/2011 to 31/11/2012

Further details and the application for this permit, are attached at “Appendix B” of this report.

Should the licence be granted at the hearing any permit would only run from the date the Members of the board approve the application until the requested expiry date unless otherwise granted by members.

8. Finance

Permits for House to House collections in or about the Borough of Rotherham are provided free of charge to applicants. Any relating enforcement and other matters of application processing are financed through the authority’s normal budgeting methods.

9. Risks and Uncertainties

Failure to consider each application to the extent that members feel necessary to satisfy themselves they have reached a reasoned decision could lead to inappropriate collections being made within the Borough.

10. Policy and Performance Agenda Implications

The granting of House to House permits is consistent with the Corporate Plan and community strategy as it ensures the deliver under the themes of a Safer and Fairer Rotherham; also ensuring that the Council continues to maintain its statutory functions and undertakes appropriate enforcement to support the delivery of safe communities in Rotherham.

11. Background Papers and Consultation

Applications received, as detailed in section 7 of this report and associated appendices.

Contact Name: Katy Giller, Senior Licensing Officer, 4525, katy.giller@rotherham.gov.uk



Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939
House to House Collections Regulations 1947 (as amended)

For office use only	
Date	
Fee	Free of Charge
Permit number	
Board	Oct 2011

Use this form to apply for a house to house promoters collection permit. The licence will allow you to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act 1939 is drawn to Paragraph 4 of the House to House Collections Regulations 1947 (as amended) made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Address:
(either home or work)

Post code:

Daytime phone number: Mobile phone number:

E-mail address:

Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection: **AUDOSTA LTD**

Office address of the Business/Organisation: **FURNITURE DIRECT, TRADE ST. CARDIFF**
 Post code **CF10 5DT**

Contact phone number: **02920220241** Mobile phone number:

E-mail address: **info@audosta.co.uk**

2. a. Are you an employee of this Business/Organisation YES No

If YES, please state your position within the Business/Organisation: **-**

*If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.

Licensing history

3. Have you, or the business ever held a house to house collection licence before? Yes No

If 'Yes', who issued it? **CHRISTCHURCH, S-RIBBLE, LANCASTER...**

What date was it granted? **14/10/2011** What licence number was it? **HH0044**

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes No

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes No

If Yes, where was it held, when was it refused, or revoked and why was it revoked? **N/A**
 Please use an extra sheet if required.

Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection: **WOODLANDS CANCER CARE**

Address of the Society/Charity/Fund: **21 STANTON RD. BILLINGHAM**
 E-mail address: **jeanwilson_@hotmail.com** Post code **TS22 5HX**

Contact phone number: **08000 284463**

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection. Please attach recent literature, & accounts etc. **SUPPORT FOR CANCER SUFFERERS AND THEIR FAMILIES**

4.b. Is the Society/Charity/Fund a registered charity Yes No Registered Charity Number **1089428**

4.c. Over what parts of the licensing area is it proposed that collections will be made? ALL BOROUGH

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made? 1 OCT (2011) - 30 SEP '12

Collection Details - Continued

4.e. How many collectors will be permitted to make the collections: ONE

4.f. Is it proposed to collect money including direct debits as money Yes No Direct Debits

4.g. Is it proposed to collect "other" types of property Yes No
 If Yes, what type(s) of property will be collected (Include direct debits as a collection of money) CHRISTCHURCH, S-RIBBLE
 Is it proposed to Sell, Give Away, or Use this "other" property Sell Give Away Use

4.h. Are applications also being made for licences for the same purposes in other areas of the UK: Yes No
 If Yes, which other licensing authorities CHRISTCHURCH, S-RIBBLE, LANCASTER
 How many collectors will be permitted to make these collections ONE
 Will these collectors be the same collectors as those you intend to use in this authority Yes No

4.i. Is it proposed to promote this collection in conjunction with a street collection Yes No
 If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts Separate accounts

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.
N/A

Proceeds of Collections Details

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund Yes No
 If NO, please state the purposes for which deductions will be made £ 30 PER DAY (EXPENSES)

5.a. Please state how much will be deducted for expenses or other purposes £ 30 PER DAY (EXPENSES)

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons Yes No
 If YES; is it to Collectors Yes No is it to Other Persons Yes No

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons" £ 30 PER DAY (EXPENSES)

Applicant Promoter's "Criminal Records" history request

6. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

6.a. Have you ever been convicted of any criminal offence, or received any police cautions etc or are you waiting to hear about any prosecutions or other actions of any type, pending against you?, warnings or reprimands? (If you answer YES to this question give details in the box below.) Yes No


6.b. If you are waiting to hear about any prosecution enter the court hearing the case: If known, date of future court hearing date: / /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /	N/A	
/ /		
/ /		
/ /		
/ /		
/ /		

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants Signature On behalf of TRUSTEE  Date form signed by applicant 01/09/2011



Woodlands Cancer Care Ltd

Registered Charity No: 1084428

TO WHOM IT MAY CONCERN

We hereby give authorisation for AUDOSTA LTD. (Company Registration Number 7031195) to apply for and execute any Licence necessary for the door to door collection of used clothing on behalf of WOODLANDS CANCER CARE Ltd. Charity No. 1084428.

We further authorise the above mentioned company to sell any clothing items collected on behalf of Woodlands Cancer Care in order to raise funds for the Charity.

Yours faithfully,

A handwritten signature in cursive script, appearing to read 'Jean Wilson', is written over a horizontal line.

Jean Wilson (Trustee)

21 Stainton Road, Billingham, TS22 5HX
Tel. 01642 355217

WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES ANNUAL REPORT
YEAR ENDED 31 MAY 2010

COMPANY REGISTRATION NUMBER 3773687

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 May 2010.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Woodlands Cancer Care Limited
Charity registration number 1084428
Company registration number 3773687
Principal office 21 Sturton Road
Billingham
ES22 5HN
Registered office 21 Sturton Road
Billingham
Cleveland
TS22 5HN

THE TRUSTEES

The trustees who served the company during the period were as follows:

Mrs J Wilson
Mr J Robinson
Mrs J Robinson
Mr B Lawrence
Mrs L Lawrence

Secretary

Mrs J Wilson

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity conducts its activities in accordance with its governing document.

The Charity being a company limited by guarantee is managed by the Board of Trustees who are responsible for ensuring that the Charity abides by its governing document.

Trustees are appointed according to the terms and conditions of the governing document.

OBJECTIVES AND ACTIVITIES

The Charity's main priority is to raise funds to provide cancer sufferers and their families assistance of a financial or other nature which will ease the burden of this illness.

ACHIEVEMENTS AND PERFORMANCE

The Charity continues to provide support to cancer sufferers through its on-going activities. Grants awarded by the Charity totalled £1,581 in the year under review. Given the difficulties encountered in its fund raising activities the Trustees are satisfied that the Charity has met its performance expectations for the year.

WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE
UNAUDITED FINANCIAL STATEMENTS

31 MAY 2010

Charity Number 1084428

HOWARD M. BEDFORD & CO.
Chartered Accountants
1st Floor
27 Norton Road
Stockton-on-Tees
Cleveland
TS18 2BW

**WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE**
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**
YEAR ENDED 31 MAY 2010

	Total Funds	Total Funds
	2010	2009
	£	£

INCOMING RESOURCES
Incurring resources from generating funds:
Voluntary income

2	6,586	6,315
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TOTAL INCOMING RESOURCES

	6,586	6,715
--	-------	-------

RESOURCES EXPENDED
Costs of generating funds:
Fundraising trading: cost of goods sold and other costs
Governance costs

3	(5,100)	(8,714)
4	(595)	(556)

TOTAL RESOURCES EXPENDED

	(5,695)	(9,270)
--	---------	---------

NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR/NET INCOME/(EXPENDITURE) FOR THE YEAR

5	891	(2,555)
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RECONCILIATION OF FUNDS
Total funds brought forward

	760	3,315
--	-----	-------

TOTAL FUNDS CARRIED FORWARD

	1,651	760
--	-------	-----

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.
All of the above amounts relate to continuing activities.

**WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE**
**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
WOODLANDS CANCER CARE LIMITED (continued)**
YEAR ENDED 31 MAY 2010

Howard M Bedford
Independent examiner

1st Floor
27 Norton Road
Stockton-on-Tees
Cleveland
TS18 2BW

**WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MAY 2010

10. UNRESTRICTED INCOME FUNDS

	Balance at 1 June 2009	Incoming resources	Outgoing resources	Balance at 31 May 2010
General funds	£ 760	£ 6,586	£ (5,695)	£ 1,651

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
Unrestricted Income Funds	£ 120	£ 1,530	£ 1,650
Total Funds	120	1,530	1,650

12. COMPANY LIMITED BY GUARANTEE

The liabilities of the members is limited. The members of the Charity have undertaken to contribute to the assets of the Charity if it is wound up whilst they are members or within one of ceasing to be a member. The limit of contribution is to not exceed £10 per member.

On winding up of the Charity if, after satisfaction of all of the debts and liabilities of the Charity, any assets remain then those assets are required to be transferred to an organisation with similar activities, aims, and objectives to the Charity. Those assets may not be distributed to the members.

13. PENSIONS

The company has not operated, or contributed to, any pension scheme on behalf of its employees.

14. CONTINGENCIES

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31 May 2010.

15. CAPITAL COMMITMENTS

The trustees have confirmed that there were no capital commitments at 31 May 2010.

16. MEMBERS

During the year expenses incurred by Trustees amounted to £1,148 (2009 £1,719) and included travel, subsistence and other related costs. The number of trustees claiming expenses was 1.

The Charity purchased insurance for its members and officers of the company during the year to indemnify them against possible liabilities incurred by them in relation to their duties. The cost of this insurance was £239 (2009 £289).

**WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MAY 2010

5. NET INCOMING/OUTGOING RESOURCES FOR THE YEAR

	2010	2009
This is stated after charging:		
Depreciation	£ 171	£ 140

6. STAFF COSTS AND EMPLOYMENTS

No salaries or wages have been paid to employees, including the members of the committee during the year.

7. TANGIBLE FIXED ASSETS

Equipment
£

COST	2010	2009
At 1 June 2009		£ 521
Additions		£ 160
At 31 May 2010		£ 681

DEPRECIATION

	2010	2009
At 1 June 2009		£ 390
Charge for the year		£ 171
At 31 May 2010		£ 561

NET BOOK VALUE

	2010	2009
At 31 May 2010	£ 120	£ 131
At 31 May 2009		£ 131

8. DEBTORS

	2010	2009
Prepayments	£ 80	£ 78

9. CREDITORS: Amounts falling due within one year

	2010	2009
Trade creditors	£	£ 2000
Accruals	£ 213	£ 47
Directors' loan accounts	£ 376	£ 345
	£ 514	£ 514
	£ 1,103	£ 905

**WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MAY 2010

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

25% SL

2. VOLUNTARY INCOME

	Unrestricted Funds	Total Funds	Total Funds
	2010	2010	2009
	£	£	£
Donations			
Fund Raising	6,586	6,586	6,715

3. FUNDRAISING TRADING; COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds	Total Funds	Total Funds
	2010	2010	2009
	£	£	£
Fundraising costs			
	5,100	5,100	8,714

4. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds	Total Funds
	2010	2010	2009
	£	£	£
Accountancy fees			
Depreciation	424	424	426
	171	171	130
	595	595	556

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**WOODLANDS CANCER CARE LIMITED
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MAY 2010

	Note	2010	2009
		£	£
FIXED ASSETS			
Tangible assets	7	120	131
CURRENT ASSETS			
Debtors	8	80	78
Cash at bank and in hand		2,554	1,456
		2,634	1,534
CREDITORS: Amounts falling due within one year	9	(1,103)	(905)
		---	---
NET CURRENT ASSETS		1,531	629
TOTAL ASSETS LESS CURRENT LIABILITIES		1,651	760
NET ASSETS		1,651	760
		---	---

	10	2010	2009
		£	£
FUNDS			
Unrestricted income funds		1,651	760
TOTAL FUNDS		1,651	760
		---	---

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476(1) of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

The Balance sheet continues on the following page.
The notes on pages 9 to 12 form part of these financial statements.

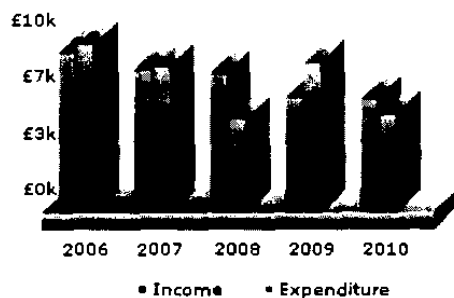
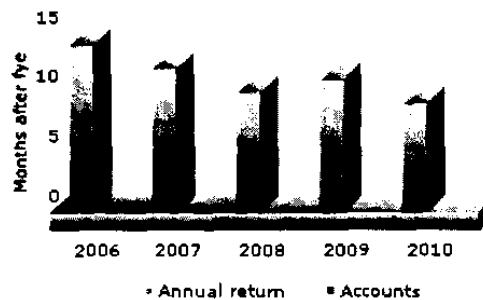
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1084428 - WOODLANDS CANCER CARE LIMITED

DUE DOCUMENTS
RECEIVED**Charity overview****Activities**

SUPPORTS CANCER SUFFERERS AND THEIR FAMILIES, FRIENDS AND CARERS.

Financial history**Financial history****Compliance history****Financial summary**

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return/Annual Update received
31 May 2010	£6,586	£5,695	Not Required	10 Feb 2011 **
31 May 2009	£6,715	£8,714	Not Required	21 Apr 2010 **
31 May 2008	£8,092	£5,445	Not Required	12 Mar 2009 **
31 May 2007	£8,348	£8,552	Not Required	15 May 2008 **
31 May 2006	£9,385	£9,884	Not Required	12 Jul 2007 **

** Annual Update received - charity below Annual Return £10,000 threshold for this financial year

Contact & trustees**Contact**

MRS JEAN WILSON
21 STAINTON ROAD
BILLINGHAM
TS22 5HX

Tel: 01642 355217
Email: woodlandscancercare@hotmail.com

Charity trustees

MRS JEAN WILSON
MRS LYNNE LAWRENCE
MR GRAHAM KEITH PEACOCK

MR BERNARD IAN LAWRENCE
MS DEBORAH JAYNE DIXON

Charity framework**Date of registration**

09 Jan 2001

Other names

None

Governing document

MEMORANDUM AND ARTICLES OF ASSOCIATION INCORPORATED 14 MAY 1999 AS AMENDED BY SPECIAL RESOLUTION 1 NOVEMBER 1999, 25 SEPTEMBER 2000 AND 30 NOVEMBER 2000

Organisation type

STANDARD REGISTRATION

Registration history

09 JANUARY 2001 REGISTERED

Charitable objects

THE RELIEF OF PEOPLE WHO SUFFER FROM OR HAVE SUFFERED FROM CANCER AND THE DEPENDANTS, RELATIVES AND FRIENDS OF SUCH PERSONS, BY THE PROVISION OF ADVICE, SUPPORT AND INFORMATION AS WOULD RELIEVE THEIR NEED

Classification**What**

- GENERAL CHARITABLE PURPOSES

Who

- CHILDREN/YOUNG PEOPLE
- ELDERLY/OLD PEOPLE
- THE GENERAL PUBLIC/MANKIND

How

- MAKES GRANTS TO INDIVIDUALS
- PROVIDES SERVICES
- PROVIDES ADVOCACY/ADVICE/INFORMATION

Area of benefit

NOT DEFINED

Where the charity operates

- THROUGHOUT ENGLAND AND WALES
- SCOTLAND



Date: 01/08/2011

Dear Sir/Madam

We are a UK registered commercial clothing collector operating under local authority licences within the UK to the benefit of a number of UK Charities. Our trading affairs are legal and transparent.

Recently, we have experienced problems with people posing as Audosta agents and collecting clothes both on behalf of Audosta Ltd and other charities unconnected with us.

We are concerned that these bogus operators are damaging the reputation of our company and the Charities we seek to represent, and their illegal activities are impacting on the integrity and profitability of our Charitable endeavours.

It is important for us to advise you that all our collectors and distributors carry identification in the form of photo ID cards. The cards clearly state the Charities we represent and the validity period of the card. Our company contact number is also clearly denoted. Additionally, they wear high visibility waistcoats and baseball caps embossed with the charity logo.

Our Collectors are instructed to, and are actively encouraged to behave in a courteous and respectful manner at all times.

All Collectors are advised that it is totally unacceptable for them to operate in non-designated areas or collect charity bags not normally authorised by the local council. Any legitimate agent breaching any of the above will be removed from any association with our Company.

Without hesitation we will liaise and co-operate with all Enforcements Agencies and/or Local Authorities to bring offenders to the notice of the police. We are committed to delivering a first class distribution and collection service, and to this end we have installed a dedicated helpline manned between 9am – 5pm which will deal with any concerns and/or complaints that may arise.

As a company we strive to provide a reputable and beneficial service and the image we present is of paramount importance. The object of this letter is to demonstrate our commitment to ensuring a smooth and trouble free service and we are constantly looking at ways to improve our communication with the public, the Police and Local Authorities.

If you require any further information in respect of our operation, or any suggestions on how we can improve our services, please contact us on any of the number listed below.

Helpline from 9am till 5pm **02920 220248**

Out of Hours **07919 834088**

Yours sincerely,

Audrius Stasiulevicius
Director

Audosta Ltd, c/o Furniture Direct, Trade Street, Cardiff, CF10 5DT
Tel. 02920 220248
Fax. 02920 227953
Email. info@audosta.co.uk

Rotherham
Metropolitan
Borough Council



Neighbourhood and Adult Services

**Application for a House to House Collections
Promoters Licence**

For office use only	
Date	
Fee	Free of Charge
Permit number	
Board	Oct 2011

Use this form to apply for a house to house promoters collection licence. The licence will allow you to authorise collectors to collect from door to door for charitable purposes. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act is drawn to Paragraph 4 of the House to House Collections Regulations 1947 made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

**House to House Collections Act 1939
House to House Collections Regulations 1947 (as amended)**

Data Protection Act, 1998

We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may use the information in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage or protect public funds. By signing this application, you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

Applicants personal details (Promoter)

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Home Address:

 Post code:

Home phone number: Mobile phone number:

E-mail address:

Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection:

Office address of the Business/Organisation:

 Post code:

Contact phone number: 01708 700992

Mobile phone number:

E-mail address: Info@limitlessfs.com

2. a. Are you an employee of this Business/Organisation YES No

If YES, please state your position within the Business/Organisation: DIRECTOR

*If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.

Licensing history

3. Have you, or the business ever held a house to house collection licence before? Yes No

If 'Yes', who issued it?

What date was it granted? / / What licence number was it?

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes No

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes No

If Yes, where was it held, when was it refused, or revoked and why was it revoked?
Please use an extra sheet if required.

Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection: ECO SAVIOUR CHARITY

Address of the Society/Charity/Fund 107 CHOBHAM ROAD

LONDON

Post code E15 1LX

E-mail address: admin@ecosaviour.com Contact phone number: 0208 503 1755

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection. Please attach recent literature, & accounts etc. To alleviate poverty and grant most vulnerable of society the basic access of health care, water, education...

4.b. Is the Society/Charity/Fund a registered charity Yes No Registered Charity Number 1138318

4.c. Over what parts of the licensing area is it proposed that collections will be made? Whole Borough please.

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made? 01/11/11 - 31/11/12

Collection Details - Continued

4.e. How many collectors will be permitted to make the collections: Approx. 6

4.f. Is it proposed to collect money including direct debits as money Yes No Direct Debits

4.g. Is it proposed to collect "other" types of property Yes No

If Yes, what type(s) of property will be collected (Include direct debits as a collection of money) Clothing

Is it proposed to Sell, Give Away, or Use this "other" property Sell Give Away Use

4.h. Are applications also being made for licences for the same purposes in other areas of the UK: Yes No

If Yes, which other licensing authorities Doncaster, Sheffield, Barnsley, Lincoln, Fylde, Preston, Bolton, Wyre..

How many collectors will be permitted to make these collections Approx. 10

Will these collectors be the same collectors as those you intend to use in this authority Yes No

4.i. Is it proposed to promote this collection in conjunction with a street collection Yes No

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts Separate accounts

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

Proceeds of Collections Details

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund Yes No

If NO, please state the purposes for which deductions will be made 15% to collectors; 5% other expenses (bags, leaflets, badges, etc)

5.a. Please state how much will be deducted for expenses or other purposes £ 5% of all proceeds

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons Yes No

If YES; is it to Collectors Yes No is it to Other Persons Yes No

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons" £ 15% of all proceeds will be paid to collectors.

Applicant Promoter's "Criminal Records" history request

6. **Convictions, Cautions, Warnings and Reprimands Details.** In the box at 6.b. list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

6.a. Are you waiting to hear about any prosecutions or other actions of any type, pending against you? Yes No

If 'Yes' please give details in this box.

Applicant Promoter's "Criminal Records" history request (continued)

6.a. If known, name of court hearing the case: If known, date of future court hearing date: / /

6.b. Have you ever been convicted of any criminal offence, or received any police cautions, warnings or reprimands? (If you answer YES to this question give details in the box below.) Yes No

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants Signature 

Date form signed by applicant 01 / 09 / 11

Date form received in Licensing Office	Refer to licensing board for consideration	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date of Board Meeting Hearing application
	Decision of Licensing Board	Grant <input type="checkbox"/> Refuse <input type="checkbox"/>	Comments:
Date Permit Sent Out to applicant	Permit Issue Number	Dates permit Valid	From: To:



Helping for a Brighter Tomorrow

Territorial Policing Headquarters (TPHQ)
Empress State Building
12th Floor East
Lillie Road
London SW6 1TR

Dear Sir / Madam

Let me introduce to you to Eco Saviour.

ECO Saviour is an international charitable organisation helping the most vulnerable of society such as children, women and the disabled. Our ultimate goal is to alleviate poverty and grant people the basic access of health care, water sanitation and education to those who live in abject poverty. Some of our projects to aid as many people of South Asia as possible as well as children in England. ECO Saviour is registered in England and Wales (**Reg. Charity no. 1138318**).

Currently, Eco Saviour is aiding a partner charity in the building of a floating hospital which will visit the remotest and most inaccessible areas of South East Asia. This facility will bring health care education, treatment, medical resources and water purification to these broken communities. ECO Saviour is specifically providing a water purification system to the facility for use of the beneficiaries along with delivering education regarding water and sanitation to these communities.

Secondly we are very excited to announce that we have recently received funding to provide training and employment support programme in East London, this project will be launched in September 2011 and will deliver courses in basic care and support to vulnerable clients and will give support in CV writing, interview techniques into employment.

Recently we have started a new recycling project of clothing, jewellery, mobile phones etc & the company named Limitless FS Limited is supporting us with this project. We would like to start distributing information about the project door to door so that interested members of the public can contact us for collections when they like. We therefore request your permission to grant us licence for this project please.

Distribution of these leaflets will raise awareness of the project as well as charitable activities which will enable our projects will reach more and more people in the poorest and most vulnerable sections of society.

Thank you for taking the time to consider ECO Saviour's request. Please do not hesitate to contact us for any further information. Please telephone 020 8503 1755 or email admin@ecosaviour.com.

We look forward to hearing from you and hopefully, we can build a long lasting working relationship.

Yours faithfully,

Farhana Rahman
107 Chobham Road
London E15 1LX
Tel:020 8503 1755, 074 1180 9429
Email:admin@ecosaviour.com
www.ecosaviour.com

107 Chobham Road
London E15 1LX
Tel: 020 8503 1755, 07411809429
E-mail: admin@ecosaviour.com
www.ecosaviour.com

Charity Reg. No. 1138318
Registered in England and Wales



**CERTIFICATE OF INCORPORATION
OF A
PRIVATE LIMITED COMPANY**

Company Number. 7676814

The Registrar of Companies for England and Wales, hereby certifies that

LIMITLESS FS LIMITED

is this day incorporated under the Companies Act 2006 as a private company, that the company is limited by shares, and the situation of its registered office is in England and Wales.

Given at Companies House, Cardiff, on 21st June 2011.



**THE OFFICIAL SEAL OF THE
REGISTRAR OF COMPANIES**



Companies House

— *for the record* —

The above information was communicated by electronic means and authenticated by the Registrar of Companies under section 1115 of the Companies Act 2006

FUNDRAISING AGREEMENT

This FUNDRAISING AGREEMENT ("Agreement") is made as of 30th June 2011 by and between "Limitless FS Ltd" (Company no: 07676814), headquartered at 2nd Floor, 134 South Street, Romford, Essex, RM1 1TE, United Kingdom ("The Fundraiser") and Eco Saviour UK Limited, (Charity Reg. No: 1138318) headquartered at 107 Chobham Road, London, E15 1LX, United Kingdom ("The Charity") for the purpose of setting out the terms and conditions under which Limitless FS Ltd will raise funds for Eco Saviour UK Ltd Charity in England and Wales territories.

1. Promotion

1.1 The Fundraiser collects old clothes by going from house to house, by siting our textile banks at bring bank points, as well as through other fundraising schemes. It intends to sell collected clothes and other items in bulk for profit and agrees with the Charity that, in consideration of the ability to use the Charity's name, Charity registration number and/or logo on its leaflets, website and other informing mediums (together defined as the "Informing mediums") as an incentive to householders to donate such old clothing and all of the profit will accrue directly to the Charity ("Profit"). The Fundraiser represents on its Informing mediums that it supports the Charity together defined as the "Promotion". The Promotion will last until one of the Parties terminates it agreeably to the terms set out in this Agreement.

1.2 The Charity agrees to prepare some marketing material at their own expense, will be actively involved and will co-operate in various fundraising projects.

It is hereby agreed as follows:

1.3 The costs of the Fundraiser will be shared with Eco Saviour UK Ltd. The expenses can include only:

1.3.1 The salary to House to House Collectors, van drivers.

1.3.2 Motor, printing and postage expenses.

1.4 Limitless FS Ltd ("The Fundraiser") agrees to cover the cost of marketing material leaflets for the first two-month period of this agreement after which both parties, Limitless FS Ltd and Eco Saviour UK Ltd ("The Charity"), will agree to share the cost of leaflets.

2. Fundraiser licencing & collection compliance

2.1 When collecting clothing the Fundraiser will only do so under the terms of the licences granted by the relevant local authority in which the collection takes place.

2.2 The Fundraiser will use all reasonable endeavours to comply not only with the terms of the licence but the guidance set out in House-to-House Collections Code of Fundraising Practice.

3. Remittance and Reporting

3.1 The Fundraiser agrees to forward 75% of the Profit to the Charity every month on a mutually agreed date for the month in arrears.

3.2 The Fundraiser agrees to send the raised funds to the Charity, pursuant to Section 2.1 above, in the form of a cheque made payable to "Eco Saviour UK Ltd." The Fundraiser agrees to send the cheques to the following address:

Eco Saviour UK Ltd.
Attn: Nazinur Rahim
113 Queensway House
275 - 285 High Street
Stratford
London
E15 2TF

3.3 If the Fundraiser makes payment directly into a Charity bank account, bank details will be the following:
(TBC)

4. The Charity Representatives

Nazinur Rahim (CEO) and Victoria Phillips () are the Eco Saviour UK Ltd representatives for this Promotion, and all Eco Saviour UK Ltd approvals and authorisations are to be obtained through any of these persons. The Fundraiser agrees not to contact any other Charity person for approvals or authorisations associated with the Promotion or this Agreement.

5. Notice

All notices and other communications required or permitted hereunder shall be in writing and delivered in person, by courier, facsimile or Royal Mail to the parties at the addresses set out in preamble of this Agreement. Notice shall be effective when received.

6. Term and Termination

This Agreement shall remain in full force and effect for an undetermined term and the Effective Date, unless terminated in accordance with this Section 7. Any of the Parties may, in its sole and absolute discretion, terminate this Agreement and the Promotion at any time for any reason or for no reason by giving the second Party thirty (30) days written notice.

7. Entire Agreement

This Agreement constitutes the entire agreement and understanding between the parties with regard to the subject matter hereof and no amendment, modification or waiver of any of the terms of conditions herein shall be valid unless in writing signed by both parties.

8. Legal Advice

The fundraiser advises the Charity to take legal advice before signing this agreement.

This Agreement is agreed to and executed as of the Effective Date.



Signed by and on behalf of the "Limitless FS Limited"

SAMIR GHARBAOUI

In the presence of

Name Linos Surkoms

Address 2nd Floor, 134 South Street
Romford, Essex, RM1 1TE

Occupation Company Director



Signed by and on behalf of "ECO Saviour UK Ltd"

N. Rahim

In the presence of

Name FARIANA RAHMAN

Address 107 CHOBHAM Rd.
LONDON E15 1LX

Occupation SR. EXECUTIVE

ECO SAVIOUR UK

(A company limited by guarantee and not having a share capital)

REPORT AND FINANCIAL STATEMENTS

**FOR THE PERIOD FROM INCORPORATION ON 9TH SEPTEMBER 2009
TO 30TH SEPTEMBER 2010**

CHARITY No: 1138318

COMPANY No: 07014131

ECO SAVIOUR UK
REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED
30TH SEPTEMBER 2010

The Trustees, submit their Report and the Financial Statements of ECO SAVIOUR UK for the year ended 30th September 2010. These were approved by the Board on 31st January 2011.

The accounts have been prepared in accordance with relevant accounting standards, the requirements of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued by the Charity Commissioners in March 2005, and Companies Act 1985.

REFERENCE AND ADMINISTRATIVE INFORMATION

Registered Office of the Charity:

107 Chobham Road
Stratford, London
E15 1LX

Charity number: 1138318
Company number: 07014131

The Trustees are as reported on page 2

Director: Mrs Tarana Shawkat

The Charity's principal advisers during the year were:

Accountant

Numeric Page

301 Olympic House
28-42 Clements Road
Ilford, Essex
IG1 1BA, UK

Bankers

HSBC Bank Plc
8 Canada Square
London EC14 5HQ

Legal Adviser

Prime Legal Services
100 Mile End Road
London E1 4UN

ECO SAVIOUR UK
REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED
30th SEPTEMBER 2010

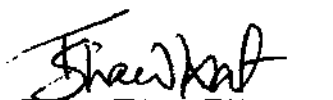
TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Company Law requires the Trustees to prepare financial statements which give a true and fair view of the state of affairs of the Charity's at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
 - Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue to operate. We have budget in operation for the next year and hope to achieve expected target.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 31 January 2011 and signed on its behalf by



Mrs Tarana Shawkat

ECO SAVIOUR UK
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED
30th SEPTEMBER 2010

	Notes	Period to the 30 th September 2010		
		Restricted Funds	Unrestricted Funds	Total
		£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary Income				
Donations and Legacies	2	-	3300.00	3300.00
Grants from Trustees and Foundations	3	-	1800.00	1800.00
Investment and Other Income	4	-	0	0
Total incoming resources		-	5100.00	5100.00
Resources expended				
Cost of generating funds				
Fundraising costs of donations & Legacies		-	00	00
Fundraising Promotion Cost			00	00
Charitable activities				
Health, Education, and Support	5		00	00
Governance costs	6	-	1500.00	1500.00
Total resources expended			1500.00	1500.00
Net (outgoing) /Incoming resources and net movement in funds for the year/period	8		3600.00	3600.00
Total funds brought forward at 09 September 2009			0	0
Total funds carried forward 30th September 2010			3600.00	3600.00

There were no recognised gains or losses other than those in the statement of financial activities and therefore no statement of total recognised gains and losses has been prepared.

All incoming resources and resources expended both in the current year and proceeding period, derive from continuing activities.

ECO SAVIOUR UK**BALANCE SHEET****AS AT 30th SEPTEMBER 2010**

	Notes	2010	
		£	£
Current Assets			5100.00
Cash at Bank and in Hand	12		5100.00
Prepayments	10		00
Current Liabilities			1500.00
Creditors: Amount falling due within one year	11		1500.00
Net Current Assets			3600.00
Fixed Assets			00
Net Assets			3600.00
Financed by:			
Restricted funds			0
Unrestricted funds			3600.00
Total Funds			3600.00

- For the year ending 30/09/2010 the company was entitled to exemption from audit under section 477 of the companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts were approved by the Trustees on the 31st January 2011 and signed on its behalf by:


 _____ Trustee
 Mohammad Nazinur Rahim



1138318 - ECO SAVIOUR UK LIMITED	NEWLY REGISTERED
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Charity overview

Activities

NO INFORMATION RECORDED

Contact & trustees

Contact

ECO SAVIOUR UK LTD
36A SKYLINES VILLAGE
LIME HARBOUR
LONDON
E14 9TS

Tel: (00 44) 7889819826
Email: admin@ecosaviour.com
Website: www.ecosaviour.com

Charity trustees

MRS TARANA SHAWKAT
MISS SAPNA BIBI
MR MAHBUBUR RAHMAN

MR JAMIL AHMED CHOWDHURY
MISS VICTORIA LOUISE PHILIPS

Charity framework

Date of registration

07 Oct 2010

Other names

None

Governing document

MEMORANDUM AND ARTICLES OF ASSOCIATION INCORPORATED 9 SEPTEMBER 2010 AS AMENDED BY SPECIAL RESOLUTION 30 JULY 2010

Organisation type

STANDARD REGISTRATION

Registration history

07 OCTOBER 2010 REGISTERED

Charitable objects

<http://www.charity-commission.gov.uk/Showcharity/RegisterOfCharities/PrintReport.aspx?Regi...> 22/09/2011

	Meeting:	Licensing Board
a)	Date:	12 October 2011
b)	Title:	Proprietors Request for Individual Exemption to Licensed Vehicle Conditions - Advertisements
c)	Programme Area:	Neighbourhood and Adult Services

5. Summary

This report concerns a written request made to the Licensing Manager by a Licensed Operator, that Members of the Board consider granting the licensee an exemption to condition 6 on the private hire vehicle conditions of licence.

6. Recommendations

THAT MEMBERS CONSIDER THE REPORT AND INDICATE TO THE OFFICER IF THEY ACCEPT OR REJECT THE REQUEST.

7. Proposals and Details

Mr Brian Crabtree is the owner of the Operating Company “Crabacabs Private Hire” operating private hire vehicles BN59URT, YF09NCJ, and GJ54ZSR. He has requested permission to display an advertisement in the form of the company name and phone number, and 2 small logos on the rear boot and side panels of the vehicle.

The vehicle licence conditions relating to the Proprietors Licence are attached at Appendix A of this report.

Pictures of the advertisements supplied by the applicant and his letter of explanation are attached as Appendix B of this report.

8. Finance

Any changes to an individual’s vehicle are entirely funded by the applicant including any related maintenance costs raised through vehicle inspections. Should the Board choose to allow the advertisements the applicant will also be required to pay the advertisement application fee.

9. Risks and Uncertainties

All matters should be treated in a fair and even handed way with due consideration being shown. Any failure to observe the terms and conditions of licence by licensees as laid out within the hackney carriage or private hire vehicle Conditions of Licence could result in the requirement for enforcement actions as appropriate.

10. Policy and Performance Agenda Implications

The provision of clear, relevant and informed decisions when considering matters ensures that elected Members make a decision consistent with the cross cutting priority theme of fairness. Furthermore enabling Elected Members to make informed and fair decisions supports the priority theme Rotherham safe by helping to ensure the public is protected from inappropriate or illegal activities of licensees.

11. Background Papers and Consultation

Conditions of licence for private hire vehicle proprietors.

Contact Name: Katy Giller, Senior Licensing Officer, 4525, katy.giller@rotherham.gov.uk

ROTHERHAM METROPOLITAN BOROUGH COUNCIL
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

PRIVATE HIRE VEHICLE LICENCES – CONDITIONS OF LICENCE

1. Maintenance of Vehicle

The vehicle and all its fittings and equipment shall at all times, when the vehicle is in use or available for hire, be kept in an efficient, safe, tidy and clean condition and all relevant statutory requirements (including in particular those contained in Motor Vehicles (Construction and Use) Regulations shall be fully complied with.

2. Alteration of Vehicle

- (a) No material alteration or change in the specification, design, condition or appearance of the vehicle shall be made without the approval of the Council at any time while the licence is in force.
- (b) Any conversion, modification or alteration to the vehicle which permanently allows it to carry eight or less passengers (excluding the driver) must be notified to H.M. Customs and Excise immediately on completion of the conversion, modification or alteration.

3. Identification Plate

- (a) The plate identifying the vehicle as a private hire vehicle and required to be exhibited on the vehicle pursuant to Section 48(6) of the Local Government (Miscellaneous Provisions) Act 1976 shall be securely fixed by at least two mechanical fastenings directly to the rear outside of the vehicle, on a vertical part of the bodywork, in such a position that the vehicle's registration mark is not obscured, and in such a manner that the licence plate is clearly visible by daylight from the road, and also in such a manner as to be easily removable by an authorised officer of the Council or a constable. No plate may be displayed in the rear windscreen of a vehicle or on any type of bracket or fixing.
- (b) The licence plate referred to in (a) shall remain the property of the Council and shall be returned forthwith to the Head of Environmental Health, Howard Building, College Lane, Rotherham, if the Proprietor no longer holds a private hire licence issued by the Council, which is in force and has been suspended, in respect of the vehicle.

4. Safety Equipment

There shall be provided and maintained in the vehicle at all times, when it is in use or available for hire, a suitable and efficient fire extinguisher of a make and type suitable for use on a motor vehicle and approved by the Council, i.e. 2.0 kgs. dry powder or 2.0 kgs. AFFF. Such fire extinguisher shall be fitted in a bracket in such a position in the vehicle as to be readily available for immediate use in an emergency. All fire extinguishers must be fitted with a gauge.

5. Signs, Notices, etc.

- (1) There shall not be displayed on or from the vehicle:-
 - (a) any sign or notice which consists of or includes the word 'taxi' or 'cab' whether in the singular or plural or 'hire' or any word of similar meaning or appearance to any of those words whether alone or as part of another word; or
 - (b) any sign, notice, mark, illumination or other feature which, having regard to that time

and place at which it is displayed, may suggest to a person seeking to hire a taxi that the vehicle is a taxi.

- (2) (a) The proprietor shall cause to be affixed to both front doors of a vehicle an identification sign bearing the words "Rotherham Private Hire Vehicle", and "Insured for Advance Bookings only", together with the trading name and telephone number in a form previously approved by the Council.
- (b) condition 5. (2) (a) shall not apply on any occasion upon which a notice has been issued under Section 75(3) of the Local Government (Miscellaneous Provisions) Act 1976.
- (3) The proprietor shall cause to be affixed and maintained in the vehicle in a conspicuous position in accordance with the directions of the Council any sign or notice relating to private hire vehicles which the Council may from time to time require.
- (4) There may be displayed within the vehicle for the information of passengers a table of fares in a form and printing previously submitted to and approved by the Council.

6. Advertisements

In order that advertisements on vehicles are of a standard type, the following conditions shall apply:-

- (a) That advertisements shall only be allowed on both rear passenger doors and the bonnet of a vehicle;
- (b) That the advertisement shall be the same size as the existing private hire door signs, or will cover a similar area if different in shape;
- (c) That no advertisement should promote tobacco or alcohol products;
- (d) That no advertisement shall be of a sexual, religious or political nature and that it shall not be likely to cause offence;
- (e) That no advertisement be displayed without the written approval of the Head of Environmental Health;
- (f) That a proposed advertisement is to be submitted for approval by a licensed proprietor or operator, not individual vehicle owners;
- (g) That the licensed proprietor or operator submitting any advertisement for approval pay an appropriate fee to cover the cost of the administration involved.

7. Unauthorised Scanning Equipment

There shall not be installed (either permanent or temporary) in the vehicle any equipment which is capable of intercepting or listening to any radio or telephone transmission.

8. Change of Address

The proprietor shall notify the Council in writing of any change of his/her address during the period of the licence within seven days of such change taking place.

9. Convictions

The proprietor shall within seven days disclose to the Council in writing details of ANY conviction (not just motoring convictions) imposed on him/her (or, if the proprietor is a

company or partnership, on any of the directors or partners) during the period of the licence.

10. Deposit of Drivers' Licences

If the proprietor permits or employs any other person to drive the vehicle as a private hire vehicle he/she shall, before that person commences to drive the vehicle, cause the driver to deliver to him/her his/her private hire driver's licence for retention until such time as the driver ceases to be permitted or employed to drive the vehicle and any other vehicle of his/hers.

11. Insurance

At all times the proprietor shall, during the currency of this Licence:-

- (a) keep in force in relation to the user of the vehicle as a private hire vehicle a policy of insurance complying with the requirements of Part VI of the Road Traffic Act 1988.
- (b) on being so required by an authorised officer, produce for examination at the Licensing Office within seven days of such request, the certificate of insurance issued by an insurer in respect of the vehicle for the purpose of Part VI of the Road Traffic Act 1988.

Failure to comply with this condition may result in the suspension of the vehicle licence.

12. Window Discs

- (a) The window disc provided by the Council, identifying the vehicle as a licensed private hire vehicle, shall be fixed to and exhibited at all times on the near side (passenger side) of the front windscreen in such a position where it is not obscured and so that all the particulars thereon are clearly visible by daylight, from the near side of the road.
- (b) The window disc shall be fixed to the front windscreen in such a manner as to be easily removable by any authorised officer of the Council or constable.

Notes

In addition to the foregoing Conditions, the Licensee is required to comply with statutory requirements and attention is drawn in particular to Part II of the Local Government (Miscellaneous Provisions) Act 1976.





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